

### **R-21 Instructions**

This letter must be sent to the superintendent notifying her/him that all their R-16's, R-17,s, R-61's, and route maps have or have not been received. Form R-21 must be sent within five school days of October 15th. The director of transportation for the school district should also receive a copy of these forms when they are sent to the superintendent.

Type **have** or **have not** in the space in the third paragraph.

Form R-20 approving the routing plan or forms R-20 and R-9 disapproving the routing plan are sent to the superintendent by November 15th.